



Yam Festival Vendor Application 2019

The 34th Annual NC Yam Fest will once again be held in historic Downtown Tabor City, North Carolina! We strive to present a fun, family-oriented quality festival. Please read all the rules and guidelines to ensure a fun and safe day for all.

Vendor Type:	Size	Fee
Food Vendor (spaces are limited by items sold)	10x10	\$150.00
Retail	10x10	\$100.00
Artesian/Crafters	10x10	\$60.00
Exhibit/Information Booth	10x10	\$50.00
Direct Sales	10x10	\$75.00
Non-Profit	10x10	\$40.00
* ADD ON ELECTRIC		\$10.00
* ADD ON WATER		\$10.00
Returned Check Fee		\$25.00

Notes: all fees are non-refundable. Rain or shine. Approval of all booths will be based upon space availability and at the discretion of the Festival Committee.

Booth Hours

Move In Friday:	October 25, 2019	4:00pm (inspections @ 5:30 by Robert Strickland, Columbus County Health Dept.)
Move In Saturday:	October 26, 2019	5:00am Food / 6:00am All Other
Inspection Food Vendors	October 26, 2019	8:00am (Done by Robert Strickland, Columbus County Health Dept.)
Inspection All Other Vendors:	October 26, 2019	9:00am (Done by Committee Chair and NC Yam Festival President)
Show Hours:	October 26, 2019	10:00am—5:00pm

General Information

- Each vendor is responsible for his or her displays and booth necessities (i.e. tent, tables, extension cords, etc.)
- **We reserve the right to refuse ANY items or materials that could be viewed as potentially harmful or offensive as we strive to maintain a family environment.**
- This year your booth will be assigned a number. Please check in early the morning of the festival at the BB&T parking lot, located at 301 Hickman Rd, to receive your booth number. We will have staff members to assist you in finding your vendor location.
- Registration forms will not be accepted without payment attached. Please note that NO FOOD VENDOR ENTRIES will be accepted after the October 5, 2019 deadline. All other vendor deadlines will be October 23, 2019.

FOOD VENDORS

- Food Vendors will incur a fee of \$150 per booth. There is an additional charge of \$10.00 per electrical hookup and \$10.00 per water hookup. If possible, please provide for your own electrical needs via generator due to the limited electrical hookups available. Electric hookup is limited to 2 appliances. You will need to purchase enough electrical hookups for all appliances.
- A Temporary Food Service Permit is required by the county and will cost \$75.00. (It is very important that you make sure you contact the Columbus County Health Department and adhere to their guidelines as it pertains to fees, deadlines, and more.) Please note that applications close at the Columbus County Health Department (15) days prior to the event and no less than (3) days for substitute vendors
- Cut Off for Food Vendors applications is October 5, 2019.
- We ask that vendors are completely setup and vehicles moved from vendor area no later by 8am on the morning of the event.
- Vendors may request to set up on Friday night by talking to Michelle Dudney, food chair, for approval.

RETAIL/NOVELTY

- Vendors will incur a fee of \$100 per booth.
- Move in starts at 6am and vendors must be set up and ready for inspection by 9am.

ARTISAN/CRAFTERS

- Vendors will incur a fee of \$60.00 per booth.
- To be classified in this group, items must be handcrafted by the vendor. Vendors **MUST** submit photo with their application.
- All merchandise must be listed with price information on application.
- Move in starts at 6am, and vendors must be ready set up and ready for inspection by 9am.

DIRECT SALES

- Vendors will incur a fee of \$75.00 per booth.
- Booths may not be shared.
- Limited to one representative per Direct Sales Company.
- Vendors must submit Sales Company set up approval with application.
- Move in starts at 6am. Vendors must be set up and ready for inspection by 9am.

EXHIBIT/INFORMATION BOOTH

- Exhibit and Information booths are for vendors who wish to hand out information or set up a display. These booths incur a fee of \$50.00. Vendors may not sell anything from these booths.
- Please provide information on your display and items you are passing out on application.
- Move in starts at 6am. Vendors must be set up and ready for inspection by 9am.

NON-PROFITS

- Non-Profits vendors will incur a fee of \$40 per booth.
- **The vendors in these booths may cook on-site. If the vendor would like to sell food cooked on site, they must pay to be a food vendor and contact Mr. Robert Strickland, Environmental Health Specialist, at the Columbus County Health Department (910-640-6617) regarding the temporary food service permit guidelines and rules as they pertain to non-profits.**
- Bake sale items are permitted at these booths.
- You must submit proof that you are a non-profit entity (501c3, etc.). Necessary documentation of non-profit status **MUST** be provided with your application.

SWEET POTATO BOOTH

- **These booths are limited sponsored booths that incur no charge for the vendor. As such the vendor must adhere to the rules.**
- Vendors of these booths must sell sweet potato products only (i.e. baked goods, foods, crafts, candles).

Important Information:

BB&T Address: 301 Hickman Rd, Tabor City, NC 28463

Yam Festival Manager, Rachel Todd: (cell) 843-504-5306 (email) rachel todd03@icloud.com

Yam Festival Headquarters: Tabor City Public Library...910-653-3774

General Information: Greater Tabor City Chamber of Commerce: 910-377-3012



"You're in for a Yam Good Time"

Vendor Application

All Fees are NON-REFUNDABLE and signing this form is your acknowledgement of agreement to adhere to this policy.

Company/Vendor Name: _____

Contact Person's name: _____

Street address: _____

City, State, Zip: _____

Phone #: _____ Email: _____

****Must List Items to be sold along with prices on the lines below****

(Attach a photo of booth setup if possible)

Type of Vendor: _____ Price: _____

Electrical Power needed (additional \$10 fee applies): Yes ___ No ___ (110V ___ or 220V ___)

Water needed (additional \$10 fee applies): Yes ___ or No ___

How did you hear about our festival? _____

Total Enclosed: _____

Signature/Date

Return application with payment to
NC Yam Festival

Attn: (select appropriate one & write on envelope) Food Vendor, Craft and Novelties, or Exhibit chairperson
P.O. Box 446
Tabor City, N.C. 28463

For NC Yam Festival use only.

Received by:

Date:

